

The Tama County Conservation Board met in regular session on Wednesday, February 7, 2018, at the Tama County Nature Center, Otter Creek Lake & Park. The meeting was called to order by Chair Keenan at 7 p.m.. Members present were: Adolphs, Atchison, Graff, Keenan and Wrage. Also present: Etzel and Roberts.

Minutes from the regular session of January 10, 2017, were read. It was moved by Adolphs, seconded Graff to accept the minutes as read, carried. (All voting aye)

The following bills were presented:

| TO BE PAID FROM GEN'L FUND | | | |
|--|---|-------------------|-------------------|
| | | Amount of Bill | Category Total |
| 0001-22-6100-100-661 Salary- Director | | | |
| Etzel, Robert | 12-Jan-18 | 2,049.25 | |
| | 22-Jan-18 | <u>2,049.25</u> | |
| | | 4,098.50 | 4,098.50 |
| 0001-22-6100-000- 26100 Magazines/Books | | | |
| Traer Star-Clipper | 1 yr subscription | 45.00 | 45.00 |
| 0001-22-6100-000- 41400 Telephone | | | |
| Verizon | 1Jan18 Office | 16.43 | |
| Windstream | 18Jan18, 484-2231 (office) | 76.33 | |
| | 18Jan18, 484-5314 (shop) | <u>59.99</u> | |
| | | 136.32 | 136.32 |
| 0001-22-6100-000- 42200 School of Instruction | | | |
| IACCBE | Lodging at Ramada- Etzel while attending Winterfest (22 & 23Jan18) | 165.66 | |
| VISA | registration- Rieger to attend Shade Tree Short Course 21-22Feb18, Ames | <u>186.00</u> | |
| | | 351.66 | 351.66 |
| 0001-22-6100-000- 48000 Dues & Membership | | | |
| CCDA | 2018 Annual dues | 40.00 | 40.00 |
| 0001-6110-100-22-223 Salary- Main Supervisor | | | |
| Wise, Craig | 12-Jan-18 | 1,806.40 | |
| | 22-Jan-18 | <u>1,806.40</u> | |
| | | 3,612.80 | 3,612.80 |
| Salary- Conserv Tech/Park Ranger | | | |
| Ryan Rieger | 12-Jan-18 | 1,551.20 | |
| | 22-Jan-18 | <u>1,551.20</u> | |
| | | 3,102.40 | 3,102.40 |
| Salary- Naturalist/Park Ranger | | | |
| Roberts, Logan | 12-Jan-18 | 1,551.20 | |
| | 22-Jan-18 | <u>1,551.20</u> | |
| | | 3,102.40 | 3,102.40 |

| | | | |
|---|--|--------------|------------------|
| | TOTAL ALL PAYROLL | 9,817.60 | |
| 0001-22-6110-000-29252 Main & Supplies | | | |
| Central Iowa Dist. | 17Jan18 #160799 misc supplies | 698.00 | |
| Etzel, Robert | 23 & 25 Jan18 meals (2) while attending Winterfest | 20.00 | |
| Fareway Stores | #00022130, #00005742 supplies- EE activities | 21.13 | |
| Grainger | #9674108510 halogen bulbs, etc.;#9674251435 floodlights | 79.49 | |
| Hupfeld Stump Removal | #000025 stump removal- Otter Creek Park | 1,000.00 | |
| Iowa DNR | Scientific Collector's Permit (3 yr) | 15.00 | |
| Menard's | #76545 spackling, dowels, drop cloth; #76105 LED strip, misc.#76378 misc; | | |
| | #75517 pipe wrap, roof control;#77496 LED strip, misc; #77497 white cord | 648.67 | |
| Poweshiek Water Assoc. | Water, OCP- West, 24Jan18 meter read, Prev: 1247K, Cur: 1247K, Used: 0K | 37.00 | |
| | Water, OCP- East,24Jan18 meter read, Prev: 699K, Cur: 700K, Used:1 K | 41.50 | |
| | Water- OCP Residence, 24Jan18 meter read, Prev: 81, Curr: 83K, Used 2K | 46.00 | |
| Rieger, Ryan | 1Feb18 Lunch while attending RT-130 Refresher Training | 10.00 | |
| Scharnweber Water Cond. | 18Jan18 NC- pump septic; 6Jan18 Grundfos circ pump- NC; 28Dec NC serv call | 3,843.50 | |
| Schendel Pest Control | #01-0213613 bi-monthly pest control | 60.00 | |
| Shopko | #1016 misc supplies; #1737 split shot, tape, etc | 44.90 | |
| Tama Co Solid Waste | 31Jan18 Landfill fees- January | 10.00 | |
| VISA | 16Jan18 Bass Pro Shops- Stealth Trail Cam (2); Theisen's- 30" HD snow shovel | 268.20 | |
| Wise, Craig | 1Feb18 Regis- RT-130 training (Rieger, Wise), 23Jan18 Lunch- Winterfest | | |
| | 2Feb18 Lunch- RT-130 training | <u>38.51</u> | |
| | | 6,881.90 | 6,881.90 |
| 0001-22-6110-000-43100 Electricity | | | |
| Grundy Co REC | OCP thru 1Jan18, 7,827 KWH- meter #1, Meter #2 (NC), 6,513 kwh | | |
| | Monthly service charge | 29.00 | |
| | Energy charge | 740.90 | |
| | PCA public buildings | 100.58 | |
| | Auxillary meter | 416.83 | |
| | PCA aux meter | 83.69 | |
| | Maintenance light | 128.00 | |
| | Security lights | <u>28.00</u> | |
| | | 1527.00 | 1,527.00 |
| | Total Bills Submitted, Gen'l Budget | | 22,897.98 |
| TO BE PAID FROM LAD ACCOUNT | | | |
| 0027-22-0210-000-60000 Capital Projects | | | |
| Hatch Grading & Contracting | #2525 Reinig Wildlife Refuge- grassed waterway, fence removal | 7,750.00 | |

| | | |
|--|--|--------------------|
| | Total Bills Submitted, NC Trust Account | 7,750.00 |
| | Total Bills Submitted | \$30,647.98 |

Moved by Atchison, seconded Wrage to approve bills as presented, carried. (All voting aye).

Reports and Correspondence. Maintenance Report Etzel updated the Board on work started or completed during January. The work included: Otter Creek Park replace two light fixtures in main shop, invasive mgmt.- cut Autumn Olive, burn small prairie remnant- west side of park, hang prairie banner in main room (Nature Center), fill holes left from stump grinding, annual shop inventory, repair picnic tables, **TF Clark Park** Main gate vandalized by pickup, chained up gate as damage allowed/ **Middle Iowa River Watershed Management Authority** Etzel shared he had written a letter of support for the Meskwaki Natural Resources Department grant application to form a Watershed Management Authority for the Middle Iowa River. This could lead to the potential to work together with the Meskwaki NR on future efforts. / **Tama County Community Foundation Grant** Roberts and Etzel worked together to file a grant application to purchase eight canoes, canoe trailer, life jackets and oars for use in the environmental education effort. The project cost is \$10,355 with a grant request of \$7,500./**Fun Night for the Nature Center** The date for the 2018 Fun Night will be Saturday evening, March 24./**Izaak Walton Shooting Facility** Etzel reported that the first sign up meeting to become authorized to shoot at the range will occur later this month. A date will be set by the end of the week and information sent to current authorized shooters as well as press releases soon./ **Winterfest Workshop** Staff attended the Winterfest Workshop in Waterloo on January 23- 25. The training workshop is hosted by the Iowa Association of County Conservation Board Employees and provides 40+ sessions to further professionalism within the county conservation board ranks./ **FY '19 Budget Adjustment** Etzel reported the Supervisors requested a \$10,000 reduction in the requested budget. He reported that it was very difficult to accomplish that and it would impact critical parts of the budget. The Board was shown the budget with suggested reductions in various budget categories. Etzel will be meeting with the Supervisors next week to discuss this reduced budget request.

Environmental Education Logan Roberts updated the Board on her efforts to provide quality environmental education opportunities to residents and guests in the county. She shared a one-year schedule of planned activities as well as the programs that will be offered through the Knee-High Naturalist and OWLS (Older, Wiser, Livelier Souls) programs. Board members asked questions and thanked Logan for her efforts in the first six months of her employment.

OMG/Cessford Property The Board briefly discussed the property and answered questions posed by board members.

Land Acquisition Etzel relayed that he had received information from the Iowa Natural Heritage Foundation regarding some land that was available for sale. It was moved by Wrage, seconded Adolphs that the Board enter into closed session as allowed under Chapter 21.5(j), Code of Iowa, to discuss the purchase of particular real estate where premature disclosure could be reasonably expected to increase the price the Board may have to pay, carried. (Roll call vote: Adolphs- aye, Atchison- aye, Graff- aye, Keenan- aye, Wrage- aye). Entering into the closed session were the five conservation board members, Bob Etzel and Logan Roberts. The Board entered into closed session at 7:58 p.m..

It was moved by Atchison, seconded Graff to return to open session, carried. (Roll call vote: Adolphs- aye, Atchison- aye, Graff- aye, Keenan- aye, Wrage- aye). Returned to open session at 8:04 p.m..

The Board members were in agreement that the tract was not of interest at this time.

Middle Cedar River Watershed Management Authority Wrage reported on a recent meeting that he attended of the Middle Cedar River Watershed Management Authority. He shared interesting information from the meeting and explained some valuable work that could be possible in the watershed. He also lauded the efforts of Marybeth Stevenson, Iowa DNR, for her tireless and passionate efforts in the watershed and in Tama County. [Note: The northern part of Tama County lies in the watershed for the Middle Cedar River as water that flows towards and into Wolf Creek eventually feeds into the Cedar River.]

After discussion of assorted conservation topics it was moved by Graff, seconded Atchison to adjourn, carried. (all voting aye) Adjourned 8:35 p.m..

CHAIR

VICE-CHAIR