

The Tama County Conservation Board met in regular session on Wednesday, March 7, 2018, at the Tama County Nature Center, Otter Creek Lake & Park. The meeting was called to order by Chair Keenan at 7 p.m.. Members present were: Adolphs, Atchison, Keenan and Wrage. Also present: Etzel, Wise, Sarah Silhanek, Rochelle Kelsey, and Hunter Caraccio.

Minutes from the regular session of February 7, 2017, were read. It was moved by Atchison, seconded Wrage to accept the minutes as read, carried. (All voting aye)

The following bills were presented:

TO BE PAID FROM GEN'L FUND			
		Amount of Bill	Category Total
0001-22-6100-100-661			
Salary- Director			
Etzel, Robert	9-Feb-18	2,049.25	
	23-Feb-18	<u>2,049.25</u>	
		4,098.50	4,098.50
0001-22-6100-000-26000			
Office Supplies			
Staples Credit Plan	#1994928901 toner;#1995272041 misc supplies; #2014360781 business cards, protector		
	#2015529571 cassette tapes;#2015931581 legal & note pads; #201839521 ink cartridge	304.40	304.40
0001-22-6100-000-41200			
Postage			
Etzel, Robert	as per eight receipts plus 400 stamps @ \$0.50 ea	227.87	227.87
0001-22-6100-000-26100			
Books, Mags			
Tama Toledo Newspapers	1 yr subscription- News Herald/Chronicle	60.00	60.00
0001-22-6100-000-41400			
Telephone			
Verizon	1Feb18 484-2231 (office)	16.56	
Windstream	19Feb18, 484-5314 (shop)	60.51	
	19Feb18, 484-2231 (office)	<u>78.37</u>	
		155.44	155.44
0001-6110-100-22-223		-	
Salary- Main Supervisor			
Wise, Craig	9-Feb-18	1,806.40	
	23-Feb-18	<u>1,806.40</u>	
		3,612.80	3,612.80
Salary- Conserv Tech/Park Ranger			
Ryan Rieger	9-Feb-18	1,551.20	
	23-Feb-18	<u>1,551.20</u>	
		3,102.40	3,102.40
Salary- Naturalist/Park Ranger			
Roberts, Logan	9-Feb-18	1,551.20	
	23-Feb-18	<u>1,551.20</u>	
		3,102.40	3,102.40
	TOTAL ALL PAYROLL	9,817.60	
0001-22-6110-000-25050			
Mt Veh- fuels			
New Century FS	#B0003613480 288.4 gals Unleaded Ethanol @ \$1.9858/gl	572.70	
	Hazmat fee	2.60	
	FET (LUST)	0.29	
	STMFT @ \$0.29 per gl	<u>83.64</u>	

		659.23	659.23
0001-22-6110-22-25450 Mt Veh- Minor Repair			
J&V Auto Parts	#515903 alternator- Int 4900 Dump Truck	173.38	173.38
0001-22-6110-000-29252 Main & Supplies			
Hobby Lobby	#71952134 misc craft supplies	31.97	
Etzel, Robert	Regis- Dist 1 mtg (15Feb)- three staff @ \$10 ea, CCPOA 6Feb Etzel, Wise	50.00	
Fareway	#5061-37; #3602-38; #38439-40 EE Supplies	70.11	
Koch Bros	Samsung printer, contract overage chg 13Oct17- 12Jan18, 2,147 BW, 1,578 color	92.15	
Menard's	#78075 misc EE supplies- survival workshop;#79624 LED strip, nozzle, lamps, etc.	107.89	
New Century FS, Inc	#73002894, filters (2)	54.76	
Plumb Supply	#5090875 urinal kit	25.81	
Poweshiek Water Assoc.	Water, OCP- West, 19Feb18 meter read, Prev: 1247K, Cur: 1248K, Used: 1K	41.50	
	Water, OCP- East, 19Feb18 meter read, Prev: 700K, Cur: 701 K, Used: 1K	41.50	
	Water, OCP- Residence 19Feb18 meter read, Prev: 83K, Cur: 86K, Used: 3K	52.30	
Rc Systems	#94685 Radio repair, Kenwood TK2140	93.83	
Roberts, Logan	Dollar General- reimburse for misc EE supplies (survival workshop)	36.10	
Shopko	#05705 AAA batteries (6)	3.99	
Tama County Solid Waste	Landfill fees- February	16.00	
VISA	18Jan18 Theisen's misc supplies- ice fishing workshop; Chewy.com turtle food	<u>47.61</u>	
		765.52	765.52
0001-22-6110-000-43000 LP Gas			
New Century FS	7Feb18, #749995, 220 gls LP @ \$1.1290/gal. LPER \$1.21, Hazmat \$1.98	251.57	
	7Feb18, #749996, 605 gls LP @\$1,5290/gl, LPER \$3.63, Hazmat \$5.45	934.13	
	Remaining balance pre-paid	-251.57	
	Credit balance	<u>-76.75</u>	
		857.38	857.38
0001-22-6110-000-43100 Electricity			
Grundy Co REC	OCP thru 1Feb18, 12, 8,518 KWH- meter #1		
	Meter #2 (NC), 10,862 kwh		
	Monthly service chg	39.00	
	Energy chg	910.67	
	Aux meter	725.58	
	Security lights	28.00	
	Maintenance light	<u>128.00</u>	
		1831.25	1,831.25
Total Bills Submitted, General Fund			18,950.57
To be paid from Nature Center Trust			
0031-22-6120-000-29272 Main & Supplies			
International Bronze	#18-48655 10 x 6 memorial plaque- Lou Ellen Brown (SWCD)	259.00	

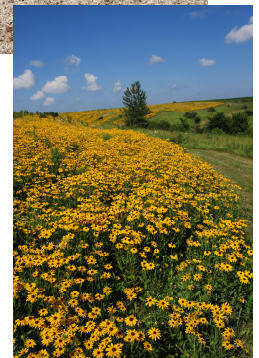
Sleepy Creek Tannery & Fur Dressing	#1119 Furs for EE program	165.00	
Staples Credit Plan	#1995272041 raffle tickets, nametags for IACCBE (will be reimbursed to this account)	<u>66.96</u>	
Total Bills Submitted, Nature Center Trust			490.96
To be paid from LAD Account			
0027-22-0210-000-60000 Capital Projects			
TriState Lock Service	#37366 padlock; #37327 new keys (48), cut keys (92), re-key padlock	409.00	
Total Bills Submitted, LAD Account			409.00
Total All Bills Submitted			\$ 19,441.53

Moved by Wrage, seconded Adolphs to approve bills as presented, carried. (All voting aye).

Reports and Correspondence. Maintenance Report Wise updated the Board on work started or completed during February. The work included: Replace alternator- dump truck, Trim and cut trees in camp areas and along roadways, repair picnic tables, Rebuild TF Clark Park entrance sign, collect trash at McCoy Landing and Manatt's Landing
/Naturalist Report The monthly report for February drafted by Logan Roberts, Naturalist, was presented to the Board.
Fun Night for the Nature Center The Board was updated and provided tickets and materials for the Fun Night for the Nature Center to be held on March 24.
/OMG/Cessford Property The Board was updated on what work will be ongoing at the newly acquired tract during the summer and fall of 2018. Etzel hopes to meet with Tim Thompson, Iowa DNR and perhaps a staff person with USFWS to pick their brains on recommended course of action to renovate the oxbows on the property and re-establish native vegetation on the tract. Anticipated work will include establishing a name for the property, placement of a facility sign, construct the parking lot, perimeter signage, establish a ROW corridor for movement of cattle by the adjoining land owner, fence construction and repair, and mowing to control vegetation.
Seasonal Staff Interviews will be conducted during the month of March for seasonal positions with the Conservation Board. There are two Seasonal Conservation Aide and one Seasonal Park Ranger positions to be filled. Ads will be appearing in local papers the next couple weeks.
/Transition to Retirement Etzel reported that staff had their first meeting to discuss different aspects of the transition to Etzel's retirement anticipated to be late April, 2019. The staff will be developing recommendations to present to the Board in May or June regarding what they feel are important during the transition and to the future conservation effort.
/Izaak Walton Shooting Facility Signup Meeting Etzel reported that the meeting to become authorized to shoot at the Ike's Tract saw fifty-six people in attendance. It was a good turnout with questionable weather that evening. A second sign-up meeting will be held in April.

Otter Creek Lake & Park- Upgrade of South Loop Camp Area The Board discussed the project slated for FY '19 to renovate the south loop camping area at Otter Creek Lake and Park. It is hoped the project work will be complete by the late summer/early fall (September- October), 2018. The Board discussed using an engineer or landscape designer to design and develop specs for the upgrade for the South Loop renovation. Etzel will report back at the April meeting.

Habitat Plantings/Work 2018 Etzel updated the Board regarding habitat work that will be done in 2018.
Heritage Wetlands The crop fields are being retired from production. The large crop field of approximately 19.8 acres will be planted with native prairie species and include a 40' firebreak around the field. Etzel will file a grant request under a Bee and Butterfly grant program to establish a majority of the tract to pollinator habitat. If the application is successful the Board may be able to receive up to 100% of the cost for the seed for the pollinator planting. If unsuccessful Etzel will pursue funding through the DNR's Prairie Partners program which may supply up to 50% funding for the seed. The smaller crop field (approx.. 2.2 acres) will be planted similarly.
/Parcel A- Hansen Addition If staff is able to burn 1/2 of the old crop field in Parcel A this spring they will plant milkweed plants on about seven acres. A grant through Monarch Watch will be pursued. The only cost of the program is to pay for shipping of the live plants. Staff will hand plant the seedlings.
/Columbia Wildlife Area The Board considered a quote to replant the 3.8 acre food plot at the tract to corn and a brassica mix of various beets and turnips. After discussion the Board felt the cost was too high for the benefit gained. Also the Board was interested in planting something that will benefit wildlife while lasting for several seasons. A planting using various clovers/alfalfa and oats as a cover crop was discussed. The Board instructed Etzel to pursue sources for a clover/alfalfa/oats planting or other options and report back at the April meeting.



Izaak Walton Shooting Facility Sarah Silhanek, Rochelle Kelsey, and Hunter Caraccio addressed the Board regarding use of the Izaak Walton Shooting Facility for the 2018 season by the Tama County Young Guns 4-H shooting club. The Club would like to use the range on the second through fifth Thursday of each month from April 1 through September 30, from 6 p.m. – 8 p.m. (or sunset) whichever comes first. Etzel presented a proposed agreement for 2018 to the Board. After discussion it was moved by Adolphs, seconded Wrage to enter into the agreement as presented to allow the Young Guns to use the Izaak Walton Shooting Facility under the terms laid out in the agreement, carried. (All voting aye)



After discussion of several conservation topics it was moved by Wrage, seconded Atchison to adjourn, carried. (all voting aye) Adjourned 8:25 p.m.

CHAIR

VICE-CHAIR