

The Tama County Conservation Board met in regular session on Wednesday, November 13<sup>th</sup>, 2019 at the Tama County Nature Center, Otter Creek Lake and Park. The meeting was called to order at 7:00 pm. Members present were: Adolphs, Atchison, Keenan, and Wrage. Also present: Logan Roberts (Staff) and Craig Wise (Staff).

Minutes from the October 2nd, 2019 regular meeting and October 31<sup>st</sup> special meeting were reviewed. It was moved by Atchison, seconded by Adolphs to approve the minutes as recorded, carried. (All voting aye).

Bills were presented to be paid from the month of October 2019. It was moved by Adolphs, seconded by Atchison to approve bills, carried (all voting aye).

### **Staff Reports**

Staff reports for Maintenance work completed during the month of October, including closing the east side roads past the nature center and the west side roads past the shop, shutting off electric and water, pulling docks out, closing the fish cleaning and dump station, storing machinery, closing T.F. Clark Park, servicing vehicles, and working on invasive. Environmental Education work completed during the month of October were shared, including total numbers (~225) for Fall Festival Event, an OWLS event on National Parks, Knee High Naturalists, and setting up the Traveling Tallgrass Prairie Exhibit at the nature center for the month of November.

### **Meetings Attended/Upcoming Meetings**

Roberts reported on meetings attended by staff in the month of October. Staff attended Pesticide Applicator Certification, Mandatory County Harassment Training, ICCS New Employee School and Forestry Demo Day in Linn County. Roberts has registered for the ICCS/My County Parks e-commerce summit in December.

### **Lake Restoration Project**

RFP #20-01 was reviewed by the board. Roberts reported that the RFP has been published, that a pre-bid meeting will be held on November 15<sup>th</sup>, and bid proposals due on November 27<sup>th</sup>. Roberts requested that the board chair and vice-chair be present for the bid review and scoring on December 2<sup>nd</sup>.

### **FEMA 2019 Disaster Applicant Update**

Roberts updated the board on the progress of the application process with newly assigned program manager. The culverts have arrived and contractor is on site for installation. Project completion paperwork has been submitted for review.

### **Oxbow Bottoms ROW Easement Update**

Roberts reported that she had a meeting regarding the fencing at Oxbow bottoms and the ROW easement north fencing will be installed by the adjacent landowner this month.

### **Transition to New Director**

The board discuss the director park residence at Otter Creek Lake and the most cost-effective way to proceed with demolition of the structure.

**FY 2021 Budget Preparation**

Roberts notified the board that she will be meeting with staff about maintenance and environmental education priorities for FY 2021 and beginning the budgeting process. Board will review priorities items in December and budget proposal in January.

**New Business**

Wrage informed the board about the Save Our Streams water quality monitoring training he attended in Cedar Falls. The board discussed the importance of water quality monitoring and how the Save Our Streams program could potentially be incorporated in our county in the future. Roberts reminded the board that the SWCD Banquet will be held at the nature center Thursday, November 14<sup>th</sup> and all are invited to attend. REAP Assembly for Tama, Marshall, Hardin and Poweshiek County will be held on Monday, December 2<sup>nd</sup> from 6:30 – 8:00 p.m. at Grimes Farm in Marshall County.

With no further discussion items it was motioned by Atchison, seconded by Adolphs to adjourn the meeting at 7:43 pm, all carried.

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Chair

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Vice-Chair