

BOARD OF HEALTH MINUTES TAMA COUNTY PUBLIC HEALTH & HOME CARE

Monday November 27, 2023 – 12:00 P.M.
Meeting held at Tama County Annex Building and via Zoom

Members Present:	Sally Custer Lori Johnson Casey Schmidt	Micki Ferris Jolynn Harger Sherry Parks – via Zoom	Curt Hilmer – via Zoom Dr. Polly Hineman – via Zoom Shannon Zoffka
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Members Absent: Chris Behrens

The meeting was called to order by Sherry Parks, Chairman at 12:10 p.m.

Micki Ferris moved to accept the Revised Agenda as presented. Dr. Hineman seconded. Motion carried unanimously.

Micki Ferris moved to accept the Minutes of the October 23, 2023 meeting as presented. Dr. Hineman seconded. Motion carried unanimously.

Reports:

Environmental Report:

Chris Behrens was not able to attend the meeting. His report was included in the packet.

Director's Report - 10 Essential Public Health Services Framework – Shannon Zoffka

1. *Assess and Monitor population health status, factors that influence health and community needs and assets*
 - Food Pantry: October: Households 147, Individuals 432, New Households was not reported
 - Breast Cancer Awareness Open House held; 13 total attendees
2. *Investigate, diagnose, and address health problems and hazards affecting the population*
 - Communicable Disease Investigations Started in October: 1 Campy
 - Active & Latent TB Cases: 3 current cases
 - Animal Bites: October – 5 Dog Bites
 - Immunizations Given: 3
 - Employee Flu Shot Clinics: 3, 64 total shots given, make-up clinic scheduled for December 1st
3. *Communicate effectively to inform and educate people about health, factors that influence it, and how to improve it*
 - Social Media Strategy: Domestic Violence Awareness Month, FEMA, Mental Health, Breast Cancer, Free Dental Clinic, Texting and Driving, Nest, Trick or Treat Safety
 - Posts: 17
 - Coffee Talks: 29 total attendees in October
 - December 12th we will be hosting a movie day at the Wieting Theatre for seniors 60+, flyers were distributed. The movie that will be showing is Journey to Bethlehem. This supports socialization in our senior population.
4. *Strengthen, support, and mobilize communities and partnerships to improve health*
 - Maternal Health: Penny attended a Car Seat Community Education event at Bob Brown Chevy in Urbandale, 8 techs performed checks and installation on 50 car seats.
 - Nest: 10 attendees, topic in October was Childhood illnesses, Tylenol and Ibuprofen dosing.

- SKIP: no meeting in November
 - NEI3A/COA: no new news
 - Email reminder sent to all school nurses regarding 10% illness reporting, exclusion criteria and flu reports
5. *Create, champion, and implement policies, plans, and laws that impact health*
 - School Immunization Audits completed and submitted by deadline.
 6. *Utilize legal and regulatory actions designed to improve and protect the public's health*
 - PHEP: Lori attended the CICHCC meeting in October
 7. *Assure and effective system that enables access to the individual services and care need to be health*
 - Home Health: 49% of referrals were admitted to home health services in October
 - CareBridge Electronic Visit Verification training for the Aides and the RN's was completed by Jolynn.
 8. *Build and support a diverse and skilled public health workforce*
 - Shannon attended the Region 1 Director's meeting on October 27th. There were 0 updates on the Public Health alignment.
 - Exploring Public Health Coordinator roles established in other Counties to see if this is a position that would benefit our agency. With staff resignations and combining of positions, our public health programs are understaffed. Currently we have the Clinical Manager assigned to multiple public health functions and there is not time to manage both positions effectively. Shannon is waiting for the State alignment information to be shared and will work with Lori moving forward to see what this position would need and if we could budget for a new position to manage the public health responsibilities of the agency ie communicable disease, dog bites, TB, VFC, Maternal Health and Nest, Emergency Preparedness, public education and events. Once Shannon has had the chance to organize and review job descriptions from other counties there will be more info to come and we can look at if this would be a good fit for our agency and would be a new position she would ask for permission to establish. After Dawn Jensen's resignation, we did not fill that position as we were not needing to at that time. We are unable to keep up with the maternal health program currently and have more complex home health clients than we have in the past and are providing more visits per week in Home Health than before and the demands are increasing on the Clinical Manager.
 9. *Improve and innovate public health functions through ongoing evaluation, research and continuous quality improvement*
 - QAPI: no new news, will be preparing for a new calendar year
 - Consultant Annette Lee will be here to perform a home health audit on November 28th
 10. *Build and maintain a strong organizational infrastructure for public health*
 - Every 5 years, we have to revalidate our Medicare enrollment with CMS, confirming our information, uploading documents and paying our provider enrollment fee of \$688, so we have the privilege of being able to bill Medicare. Our submission was completed on 11/8.
 - 2023 Systems Survey completed and submitted to IHHS on November 9th
 - Annual CMS Cost Report completed and submitted 11/14/23.

Waiver: October: Three patients were served under the Frail and Elderly Waiver. There were 0 Maternal Health Home visits in October.

Financial Report:

Admissions increased for the month of October. Skilled Nurse visits decreased for October. Health Aide visits and hours increased for the month of October. Our revenue increased for the month of October.

Dr. Hineman moved to approve the Financial Report. Micki Ferris seconded. Motion carried unanimously.

New Business

A. Dr. Hineman moved to Approve & Authorize CEO/Executive Director to sign Annual Recertification to be a Presumptive Provider. Micki Ferris seconded. Motion carried unanimously.

B. Casey Schmidt moved to Approve & Authorize CEO/Executive Director to sign Recredentialing for AETNA. Micki Ferris seconded. Motion carried unanimously.

C. Currently TCPH employees are paid \$25 month reimbursement for carrying a cell phone and being able to respond in a public health emergency. The Board of Supervisors have been in discussion about ending this reimbursement. If this were to happen, we would need to purchase county issued cell phones for employees. Discussion was held. More information will be shared at the next meeting, as Shannon learns more about what the Board of Supervisors decides to do.

D. Casey Schmidt moved to Approve & Authorize CEO/Executive Director, Assistant Director, and County Auditor to sign PECOS Revalidation Application. Dr. Hineman seconded. Motion carried unanimously.

Correspondence: None

Public Comment: None.

Future Meeting Dates: Due to the Christmas holiday, the next Board of Health meeting will be held on Monday, December 18, 2023 at Noon. A hybrid option is still being offered as well as in person meeting at the Public Health office.

The meeting adjourned at 12:45 P.M.

Respectfully Submitted,

Jolynn Harger, Executive/Financial Assistant

The full Zoom recording is available. It is available by request.